

Programs for Minors

UT Dallas-Sponsored PACE for Minors Information

The Programs for Minors Office provides oversight to university-sponsored programs, activities, camps and events—cumulatively known as PACE—involving minor participants. This ensures compliance with regulations and provides a positive environment that promotes health, wellness, safety and security. All UT Dallas-sponsored PACE for minors are required to follow the Programs for Minors Policy (UTDSP5015) and supplemental guidelines, which are detailed below.

Required Forms for Minor Participants

The following forms are required prior to participating in a PACE for minors. Parents/legal guardians must sign all forms.

- Medical Information and Release Form Minor (domestic camp)
- Release and Indemnification Agreement for Minor Participants
- Pick-up Authorization
- Talent Release (if required by the PACE for minors)

Check-In/Check-Out Procedures

- Minor participants must be signed in and out by an authorized person each day. Minors are not allowed to be dropped off in the parking lot unless special arrangements have been made with the PACE director. Minors at least 16 years of age may sign themselves in and out of the PACE for minors with prior parental authorization.
- Minors will not be released from a PACE for minors until an authorized person signs them out. Please note that a photo ID is required to confirm the individual is authorized by way of the Pick-up Authorization Form.
- Minors 16 years of age or older are permitted to drive themselves to and from campus with a signed parent authorization on file. Parking fees and any related fines are the responsibility of the participant or guardian. Visit the UT Dallas Parking Office at PS3 1.200 to purchase a weekly parking pass, or call 972-883-7497 with parking related questions.

Medications and Allergies

- Parents/guardians should disclose any medication the minor is currently taking on the Medical Information and Release Form. This information may be needed in the event of an emergency.
- Ensure the PACE director is aware of all allergies (food or other) before leaving the minor on the first day of the PACE.

Regulations

- Rule of Three. Programs for Minors guidelines require the PACE for minors to observe the rule of three at all times. This means designated individuals working with minors are not allowed to be alone with a minor in a private area not readily observable by others before, during or after a PACE for minors. The rule of three requires at least two designated individuals be present at all times when working with only one minor.

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- No drug or alcohol use (UTDBP3048).
- No concealed handguns at a PACE for Minors (UTDPP1103).
- UT Dallas is a tobacco free campus (UTDBP3089).
- No discrimination and sexual harassment/sexual misconduct (UTDBP3102). The university prohibits unlawful discrimination against someone because of the person's race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information or veteran status. The university's commitment to equal opportunity extends its nondiscrimination protections to include sexual orientation, gender expression and gender identity. Sexual misconduct, which includes sexual harassment, sexual assault and stalking, also is prohibited.

Social Media and Post-PACE Communication

- Designated individuals are required to set their social media accounts to private for the duration of the camp. Personal emails, text messages, phone calls and private social media communications with campers are not allowed.
- Post-program communication with the PACE director, faculty or staff should occur through the PACE social media accounts on Facebook, Instagram or Twitter. The PACE director, faculty and staff are not permitted to communicate directly with minors via personal email, text message, phone call or private social media accounts.

Emergency Alerts

Anyone can enroll in the UTD Emergency Alert System to receive emergency text alerts sent by UT Dallas. Text 'UTDALERT' to 888-777. A message will be sent confirming enrollment and will include instructions for un-enrolling once the service is no longer desired.

ADA Accommodations

For information about requesting ADA accommodations for a minor participating in a UT Dallas-sponsored PACE for minors, contact the Programs for Minors office at 972-883-3815, or email PACE@utdallas.edu.

Reporting

Concerns regarding safety, abuse, inappropriate behavior, prohibited conduct or discrimination at a UT Dallas-sponsored PACE for minors should be reported:

Programs for Minors	972-883-3815	pace@utdallas.edu
UT Dallas Police	972-883-2222	utdpolice@utdallas.edu
Title IX	972-883-2292	titleIXcoordinator@utdallas.edu
UT Dallas Hotline	888-228-7707	utdallas.edu/hotline